

ALLERTON HIGH SCHOOL POST 16 ADMISSION POLICY

Allerton High School Sixth Form aims to provide an aspirational learning culture in line with the vision and values of the school. Our Sixth Form has a capacity of approximately 400 students, and 220 places will be available for Year 12 students (we assume approximately 30 places for external applicants generally).

Entry requirements

Entry to Post 16 provision is dependent upon students achieving a minimum of five GCSE qualifications at Grade 4 or above (or equivalent) including English and Maths, some courses have higher requirements. All of our courses have specific entry requirements which can be found in the Post 16 handbook as well as on our school website. It is important that students check these before selecting their Post 16 courses.

All students entering into Post 16 will have the opportunity to study a range of Level 3 courses (either A Levels, Vocational Technical Qualifications or a combination of both). Students study at least 3 courses and the majority of complete these qualifications over two years. Access to all of these courses will be determined by GCSE examination results and whether students meet the entry requirements for the different courses offered. Specific subject entry must be met to ensure students access the right courses at the right level and that the combination of courses provides sufficient breadth and challenge to aid progression into Further Education, Higher Education or the world of work.

Applicants with identified concerns relating to attendance, punctuality or engagement, will have their attendance monitored closely at the beginning of the academic year and may be asked to enter into a supportive contract at the beginning of Year 12 to try to ensure their transition to Post 16 is a positive one.

Internal applicants

All students considering Post 16 courses are given specific information, advice and guidance throughout Year 11, both prior to and following the Post 16 Open Evening and application process in the Autumn term. It is important that students select courses which match their academic needs and their areas of interest so that they enjoy and succeed with their studies. For many students this will mean continuing their studies at Allerton High School. However, if students are interested in a different route at Post 16 (colleges or apprenticeships) or if they do not meet the requirements to study at Allerton High, we do offer support to help them access appropriate courses with other providers.



External applicants

Each year, we have considerably more than 30 external applicants. Therefore, external applications will be considered using the following criteria:

- Whether applicants are projected to meet the baseline academic entry to the Sixth Form.
- Whether the external applicant met the application deadline. (I.e. not a late application).
- Whether applicants are projected to meet the academic entry for their chosen courses.
- Course availability
- Attitude to learning
- Attendance and punctuality

We will contact the current school of external applicants to obtain the most accurate and up to date information relating to the above criteria. We contact schools for this information after the application window has closed, so external applicants should not wait for their school to generate the information before completing an application.

In rare instances where courses are oversubscribed, we may have to offer courses to students with the highest entry grade.

Late Applications

All applications received after the deadline **December 12 2025 12pm** will be considered late applications. Late applicants will be considered after those who applied by the deadline. Please note that we generally receive a high volume of applications and therefore it is unlikely we will be able to consider late applications. If, following consideration of all applicants, the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

Progression to Year 13

Progression to Year 13 is not automatic; students need to achieve at least a grade D in A Level subjects or a Pass in vocational courses in the **June mocks** to continue their subjects in Year 13. This is because we want students to be successful at the end of their Post 16 studies and evidence shows that attaining lower than this will very likely mean that students find the course too challenging in Year 13.

Students will be formally assessed at two points in Year 12 (December and June). These formal exam periods and results, along with students' attitude to learning scores, attendance and punctuality, will be used to determine progression routes. If attendance is below 85% after support has been put in place to try to improve this, then progression to Year 13 may be at risk. Each case will be reviewed individually with all factors considered. The majority of our students do progress from Year 12 to Year 13 on the same subjects.

Students who achieve below a Grade D in the Year 12 December mock exams (or 2 grades below their target) will have a meeting with the Director of Post 16 to formulate an action plan. This is to give students support to improve their grades before the June mock exams. Students will be monitored and parents will be invited for a meeting in school if action plans are not being taken seriously.



In situations where a student does not meet the requirements to progress to Year 13 on their original courses, they will meet with the Post 16 Lead and parents to discuss a suitable alternative and generally speaking one of the following will apply:

- A student has achieved lower than a grade D/Pass in one of their subjects in the June mock but has previously attained grade Cs in that subject. The student has also achieved a grade C/Pass in their other 2 subjects. We will offer a re-sit in the summer term, this safeguards students against an anomalous result. If they achieve above a grade D/Pass in the re-sit then they can progress to Year 13 with that subject. If they achieve lower than a grade D/Pass in the re-sit we will meet with the student to discuss a more suitable one-year course for them to undertake in Year 13.
- A student has achieved lower than a grade D/Pass in one of their subjects in the June mock and has not previously demonstrated a higher level of attainment in that subject. In this situation, we will have already met with the student earlier in the year to try to support them in improving their strategies and outcomes. Therefore, the June mock result indicates the subject is not right for the student as it is unlikely to lead to a successful outcome that the student can use to their advantage to gain entry to their desired Post 18 pathway. We will therefore meet with the student to discuss a more suitable one-year course for them to undertake in Year 13.
- A student has achieved lower than a grade D/Pass in 2 or more subjects but has good attitude to learning grades throughout the year as well as good attendance. In this instance, we recognise the student has engaged well with their programme and tried hard to make their subjects work for them but they have perhaps found the combination of subjects too challenging. We would meet the student and the parent to offer the student a choice between a Year 12 restart on different subjects as well as a meeting with a careers advisor to look at other Post 16 provision, in case they wanted a complete change.
- A student has achieved lower than a grade D/Pass in 2 or more subjects and has low attendance and attitude to learning grades. In this instance, the student would not be able to progress to Year 13 or be offered a Year 12 restart and we would meet with student and their parents to ensure the student receives support from our careers advisor in order to find a more suitable Post 16 provision.

Year 14

The majority of students will complete their Level 3 studies over the course of 2 years. However, we recognise that there are circumstances where an additional year of study may be required.

This may be due to prolonged illness or injury, in which case we would usually agree to an additional year prior to summer examinations in Year 13.

In rare circumstances, students may be considered for admission to Year 14 where they have experienced exceptional personal circumstances resulting in underperformance in final examinations. Each case will be considered individually by the Senior Leadership Team and will take account of course capacity as well as the student's attitude to learning, attendance and punctuality.

Review: Reviewed and agreed by Governors on 15 December 2023. Relevant for the Post 16 Admissions in the academic year 2025-26. This policy will be reviewed regularly by the Post 16 Lead, wider SLT and governors at the Learning & Curriculum Committee.

