

11 December 2023

Dear Parent/Carer

As we approach the end of term we wanted to highlight key dates/events and thank you for your support this term, particularly with our Christmas gift collection for local charities.

### Dates

A reminder that on Friday 22 December school closes to students at 12.30pm. **School re-opens on Monday 8 January.** There is no training day after Christmas.

### Christmas jumpers

On the final day of term, Friday 22 December, students may wear a Christmas jumper instead of their school jumper, in support of the Christmas jumper charity, but will be expected to wear full school uniform other than the jumper. This is optional and students can wear their ordinary school jumper if they prefer. Students cannot wear a non-uniform jumper unless it is a Christmas jumper.

### Year 9 Guided Choices

The Guided Choices process for Year 9 students will be launched the week beginning 5 February. The parent/carers presentation date has been confirmed and will take place on Wednesday 7 February 6-7pm. Further information will be sent after Christmas.

### Communications between home and school

We have always valued the supportive relationship and communication that we have with the vast majority of parents and carers. Unfortunately, on rare occasions some parent or carers lose patience and do not speak politely to staff who are doing their best to deal with their concerns. This can result in stress and anxiety for staff and cannot be tolerated. We usually respond to parents or carers within the working day but we aim for a response to all enquiries within 48 hours, which we believe is perfectly reasonable and represents a good standard of service. If parents or carers speak rudely to staff or raise their voices on the phone, staff have been directed to end the call politely and refer the matter to a senior member of staff.

### Events

Tuesday 12 December	Year 7 Celebration of Festivals 3.15-4.15 pm
Thursday 14 December	Year 7 Celebration of Festivals 3.15-4.15 pm
Week beginning 18 December	Gifts collected from students will be delivered to charities
Thursday 14 December	Year 11 mock results
Wednesday 20 December	Winter concert 7-9pm

## Support over the school holiday

A reminder that if students need support while school is closed, they can follow these links on our website.

<https://www.allertonhigh.org.uk/student-wellbeing/95.html>

<https://www.allertonhigh.org.uk/mental-health/4573.html>

It has been a long term, so we hope students and their families have an enjoyable break and look forward to welcoming students back in January.

Yours sincerely

*Lisa C Williams*

Lisa Williams  
Deputy Headteacher (progress & achievement)

*Attaigh*

Andy Haigh  
Deputy Headteacher

